

## Supplier Training Events - 2010

	Supplier Orientation	Supplier Seminar	Supplier Webinar
	10:00 AM - 12:00 PM	9:30 AM - 12:30 PM	11:00 AM – 12:00 PM
January 2010	1/7/2010	1/21/2010	1/13/2010 1/27/2010
February 2010	2/4/2010	2/24/2010	2/10/2010
March 2010	3/4/2010	3/18/2010	3/10/2010 3/24/2010
April 2010	4/1/2010	4/15/2010	4/21/2010
May 2010	5/6/2010	5/20/2010	5/12/2010 5/26/2010
June 2010	6/3/2010	6/17/2010	6/9/2010 6/23/2010
July 2010	7/8/2010	7/22/2010	7/14/2010
August 2010	8/5/2010	8/19/2010	8/11/2010 8/25/2010
September 2010	9/9/2010	9/23/2010	9/15/2010 9/29/2010
October 2010	10/7/2010	10/21/2010	10/27/2010
November 2010	11/4/2010	11/18/2010	11/10/2010
December 2010			12/8/2010

## **Supplier Orientation**

These sessions feature information on how to register your company to be on the state's supplier list and establish your eligibility to receive bid notices. General information will be given about the purchasing process and the various kinds of purchases that are made by government entities. Members of the State Purchasing Sourcing Team will be available for discussions.

These sessions are held from 10 a.m. - 12 p.m. at 200 Piedmont Avenue, Suite 1816 in the West Tower. There is no charge for the sessions. Click on the link to register for your desired Supplier Orientation prior to the seminar date.

http://www.zoomerang.com/Survey/?p=WEB229W8MYQH9F

## Supplier Seminar

Supplier Seminars are held across the State of Georgia to introduce suppliers to Team Georgia Marketplace and opportunities to do business with the State of Georgia. Live system demonstrations on how to register in Team Georgia Marketplace and how to respond to sourcing events will be conducted.

These sessions are held from 9:30 a.m. – 12:30 p.m. at 200 Piedmont Avenue, Suite 1816A in the West Tower. There is no charge for the seminars.

Click on the link to register for your desired Supplier Seminar prior to the seminar date.

http://www.zoomerang.com/Survey/?p=WEB229W89SQ9TB

## **Supplier Webinar**

Supplier Webinars will guide you through the process of responding to bids in Team Georgia Marketplace. The webinar has both a visual and auditory component, and you will need to login to a website to view the presentation and dial into a conference call number to hear the speaker.

Once you register, you will receive an email confirmation with instructions about how to log on to the meeting. On the day of the webinar, you will be able to enter the session 15 minutes before the start time.

To register, go to the following link, <a href="http://www.doas.ga.gov/Pages/Home.aspx">http://www.doas.ga.gov/Pages/Home.aspx</a>. Look under "Events" to register for the desired Webinar.